

# Minutes of Meeting of PCC of Mirfield Team Parish

## 9<sup>th</sup> Feb 09, 7:30 pm at St Paul's

Ref PCC/Minutes/Minutes of PCC 9<sup>th</sup> Feb 09

### 1. Present

Jim Law (Chair), Revd Gill Johnson, Revd Helen Butler, Revd Ann Pollard, Revd Wendy Dalrymple, Michael Hampshire, Christine Breare, Katharine Crossley, Susan Pope, Ruth Edwards, David Brooke, Anne Heeley, Jane Jagger, Stephen Butler, Chris Hargrave, Carole Sykes, Carol Wilkinson, Jacqueline Turner, Susan Auckland, Rachel Copley, Dianne Watkinson, Susan Young.

### 2. Apologies

Mark Pollard, Barry Hambling, Valerie Warner.

### 3. Minutes

Ann P proposed and Carol W seconded a motion to approve the minutes. This was carried with no votes against.

### 4. Matters Arising from Minutes

- Nothing yet to report on the Faculty for a gravespace for Mark and Lesley Goshawk –**action Wendy**
- Parish Profile has been sent to the Bishop (Patron), Archdeacon, Registrar and an electronic version to Archdeacon and Rural Dean. Permission has been sought from the Bishop to post the Profile on the Website, but not yet given.
- The Development Team has met once and will meet again shortly to discuss Signage. The needs of each church are different and Faculties will be required. It was noted that we do not have the funds to proceed at present anyway.
- The lease giving the Scouts 21 years of tenure has now been signed. The signed lease will be stored in the Parish Office.
- As from the 9<sup>th</sup> February 09, the vicarage has been let by the Diocese.

### 5. Correspondence

Response from Archdeacon on receipt of Parish Profile. – *“Many thanks indeed for this very thorough and attractive Parish Profile. It reflects much hard work: thank you! Please let me have another good look at it before it goes on the website. However, please remember, in line with Diocesan policy, that we won't be looking at an appointment before the summer. I would value an invitation soon to come along to another meeting of the PCC. Please pass on my greetings to one and all and do give me a ring if you need anything and keep up the good work! All the best and renewed thanks.*

It was agreed to invite the Archdeacon to either the PCC meeting on the 25<sup>th</sup> May or the 6<sup>th</sup> June. **Action Secretary**

### 6. Toilets for St Mary's Playgroup.

The Church House playgroup are hoping to build a small extension to the Parish Centre, this will create a separate entrance and cloakroom with low level toilets and sinks, in addition to this, new drains will be dug and should finally solve the flooding problem. The Supervisor (Claire Welch, 85, Westroyd Av. WF14 9LB; Tel 523548) is in the process of getting a price from the builder, having plans drawn up and will apply for grants. However, these will not be forthcoming unless the Playgroup has security of tenure with an appropriate lease. So far they have operated over 30 years without one. There was some concern about granting a lease with too long a term as this may restrict future plans as yet undetermined. Ruth proposed and Chris H seconded a motion **“The PCC agree to grant a lease to the Playgroup for a period necessary for them to obtain funding but not exceeding 10 years. The details of the type of lease, the rental agreement and the period of lease are to be left to a meeting of Clergy and Wardens to determine”**. The resolution was carried with no votes against. –**Action Wardens and Clergy**

### 7. Suspension of Benefice for 5 years

Notice has now been formally received that the benefice has been suspended. Notices to this effect must be posted at each of the three churches near the main door for one Sunday and Certification that this has been done must be signed by the Wardens of each Church and returned to the Secretary for return to the Registrar. **Action Wardens, Secretary**

### 8. Financial Report

David circulated a paper outlining the finances for January. A tax refund of £12,708 was received and this enabled £15,000 to be sent to the Diocese. It was noted that the income less expenditure for January showed a

shortfall of £83. If the income from giving was sustained at its present level then this income alone would be over £39k short of the Parish Share of £94,668.

## 9. Re-organisation of Teams and Plan to Address Finances for 2009

Due to family commitments the Secretary resigned from the FAB Team. Michael was thanked for his services. It was agreed that the reorganisation of FAB and some other Teams be postponed until after the APCM on 22<sup>nd</sup> April. It was agreed that the Ministry Team was not working but the Clergy had the matter in hand and would address this issue shortly. It was suggested that ad hoc project-based Teams, which were drawn wider than PCC members, could be an appropriate way forward. The most pressing issue was that of the pending financial shortfall and it was agreed that this would be addressed at the next PCC on the 2<sup>nd</sup> March.

## 10. Parish Projects

A brief report of the meeting of Clergy and Wardens with Advisor Susan Parker on 19<sup>th</sup> Jan was given and the problem was highlighted of the following projects competing for similar funding sources. Also it was difficult to support the professional fees for all these projects.

- St Paul's refurbishment and re-ordering
- St Mary's rebuilding of boundary wall
- St John's kitchen and toilet facilities

The position on St Mary's boundary Wall is that we await a second visit from an Inspector from English Heritage. Whilst the footings for the wall support the adjacent highway, the Highways Authority currently refuse to be involved.

St Paul's refurbishment had been given the authority of the PCC to proceed, but that for St John's Toilets had not. Ann P proposed and Gill seconded a motion "**The PCC approves in principle the project to extend St John's to include a disabled toilet and other facilities**". The resolution was carried with no votes against. This gives St John's the go ahead to draw up plans and to seek funding.

## 11. Administration of Sacrament- Licence for Jean Handford

Gill Johnson proposed and Ann Pollard seconded a resolution, "**the PCC approves the licensing of Mrs Jean Handford to administer the holy sacrament**". The resolution was carried with no votes against. –**action Secretary**

## 12. Mara Donations

The Mara Link Officer, Carole Sykes, reported the receipt of several gifts from the twinned parish in Mara. What return gifts should be sent was discussed. In deciding what gifts to send it needed to be borne in mind that certain valuable items were likely to be stolen in Mara. Items such as photographs in a suitable album might be appropriate. The appeal for funds was to be featured in the Magazine and donations should be sent to Carole Sykes.

## 13. Dates of PCC Meetings for 2009

The PCC resolved to meet as far as possible on the first Monday each month at 7:30 pm at St Paul's excepting for Easter, May Bank Holiday and August.

The scheduled meetings are as follows:-

2<sup>nd</sup> Mar;                    30<sup>th</sup> Mar Approve Accounts for APCM (Wed 22<sup>nd</sup> Apr)  
25<sup>th</sup> May;                6<sup>th</sup> Jul;                    7<sup>th</sup> Sep;                    5<sup>th</sup> Oct;                    2<sup>nd</sup> Nov; 7<sup>th</sup> Dec.