

Minutes of Meeting of PCC of Mirfield Team Parish

5th Jan 09, 7:30 pm at St Paul's

Ref PCC/Minutes/Minutes of PCC 5th Jan 09

1. Present

Jim Law (Chair), Revd Gill Johnson, Revd Helen Butler, Revd Ann Pollard, Michael Hampshire, Christine Breare, Katharine Crossley, Susan Pope, Ruth Edwards, Valerie Warner, David Brooke, Anne Heeley, Jane Jaggar, Stephen Butler, Chris Hargrave, Carol Wilkinson, Jacqueline Turner, Susan Auckland.

2. Apologies

Owen Ryder, Carole Sykes, Mark Pollard, Revd Wendy Dalrymple, Barry Hambling, Rachel Copley, Dianne Watkinson, Susan Young.

3. Resignation

Owen Ryder's resignation was accepted by the PCC and he was thanked for his services. The vacancy would be filled at the APCM in April.

4. Minutes

Chris B proposed and Carol seconded a motion to approve the minutes. This was carried with no votes against.

5. Formal Notice of Vacancy from 5th November 2008

It was reported that the Registrar, Julian Gill, has started the formal process of Suspension of Benefice. He has issued Form 34, (Appointment of Parish Representatives) to be completed by 6th January 09. The PCC are obliged to:-

1. Prepare a "Statement of Needs" (conditions, needs and traditions) (i.e. the Parish Profile) and send as soon as practicable to the Bishop, Archdeacon and Registrar. **Action Secretary**
2. Appoint two lay members of PCC to act as representatives. Nominations were sought and four names were duly nominated and seconded, Jim, Katharine, Mark and Rachel. The PCC voted and Jim Law and Katharine Crossley were duly elected. Both agreed to serve and their Names and Addresses will be sent via Form 34 to the Bishop, Registrar, and Archdeacon. **Action Secretary**
3. Request the Patron (Bishop) to consider advertising the post. The Patron makes the decision. The PCC determined that the Bishop should be requested to advertise the post. **Action Secretary**
4. Decide whether to request a Meeting with the Bishop. The PCC elected not to request a meeting with the Bishop. **Action Secretary**
5. Decide whether to request a statement from the Bishop stating the needs of the Diocese and wider Church. The PCC decided not to request a statement from the Bishop. **Action Secretary**
6. Decide whether to consider/ not consider/ rescind Resolution A, & B (Ordination of Women - Measure 1993). Resolution A – PCC will not accept a woman as Minister; Resolution B – PCC will not accept a woman as Incumbent; Secretary proposed and Chris H seconded the Resolution "**The PCC considered and rejected resolution A or B on the Ordination of Woman measure 1993**". This was carried unanimously. **Action Secretary**

6. Suspension of Right of Presentation to the Benefice for 5 years

A letter of consultation was received from Ashley Ellis seeking the PCC's comments by 16 Jan 09 before the matter is to be considered at the next meeting of Diocesan Mission & Pastoral Committee. The PCC accepted the possible Suspension of the Benefice if that was the wish of the Diocesan Mission & Pastoral Committee and offered no comment.

7. Parish Profile –Update

Jim circulated a redraft of the Profile and this was considered by the PCC. The structure of the document was approved as was the content of the "Vision" and the "Person" with the exception that emphasis should be placed on strengthening the concept of "One parish". Helen was to let Jim have a suggested amendment. **action Helen**
It was suggested that a list of bookings at the Parish Centre over a typical fortnight was included to emphasise the broad scope of the outreach achieved through the Centre. Sue P agreed to provide Jim with the data. **action Sue Pope.**

The finance section needed to be checked by David and amended as appropriate. David agreed to complete this. **action David**

Jim agreed to put the final text together at the weekend of 10 Jan following receipt of the information and Michael agreed thereafter to insert the pictures and diagrams. They would then liaise on a final version with the aim to complete the task before the end of January. **Action Jim and Michael.**

The PCC thanked Jim and Michael for their efforts to date to create a Profile.

8. Financial Report

David circulated a paper outlining the finances to the end of 2008 but excluded the finances of the Parish Centre. The general income was £125,000, and the expenditure on church business was £67,000. The Parish Share for 2008 is £87,423 of which only £49,432 was paid to the year end. This was less than anticipated due to the failure of Inland Revenue to repay £10,000 in Gift Aid in time. The Gift day raised £10,000 and a further £2,000 is expected from Gift Aid. The charitable giving agreed by the PCC namely £1.5K each to USPG, World Vision and Justus Soloman had not yet been paid but would be settled shortly. It was pointed out that Justus Soloman had indicated that he wished for the donation to be deferred until further notice because of security problems.

When the Revenue paid the £10k it would be possible to pay this over to the Diocese against the 2008 Share. However, Stephen proposed and Michael seconded a resolution “ **To pay the £10k from the Revenue as soon as possible to the Diocese but to set this against the 2009 Share of £94, 668, which we would attempt to pay off in full**”. This was carried with no votes against. **Action David**

It was suggested that the Notice Sheet carried information on the finances and what is required to meet our commitments along with the virtue of payment by Standing Order. Jim agreed to draft something. **Action Jim.**

It was agreed that FAB would meet to discuss how we might proceed to address the financial problems of the Parish. This would address issues as to what data on expenditure was needed and how we might address key expenditure items as well as what team structure was needed to find a suitable strategy to raise income.

9. Stewardship

The PCC agreed to accept the proposal from Clergy & Wardens meeting: “To defer the planned stewardship campaign in favour of setting up a financial strategy group as soon as possible to focus on generating income over the next 12 months.”

10. Deanery Synod

The Secretary received a letter (cc All Clergy) from Paul Maybury on 11 Nov requesting that a team of 5 from the Deanery meet with 6 to 8 representatives of the Parish. The meeting is arranged for 7th January and all delegates have been informed.

11. Eastthorpe Wrap

No report is appropriate currently; it is intended to report twice a year at Easter and November.

12. St Paul's Reordering

The Steering Group meets on 10th January at 10am at St Paul's. Interested parties are welcome.

13. Churches Together in Mirfield

The AGM is arranged for 25th January at the Salvation Army at 4 pm with a service to follow at 6:30 pm.

14. Approval of Fees for 2009

The proposed fees for 2009 were circulated and approved by the PCC.

15. Change of Name of Parish Centre and Signage

The Development Team had not yet met to consider this item but would meet shortly and report to the PCC.

16. Dates of Vestry/APCM and Actions Required

The Vestry/APCM was fixed for Wed 22nd April at 7:0 pm at St Paul's :- Actions required

- Notice of Revision of Roll posted 24 March; Roll closed 7th April and posted in each Church on/before 8th April 14 days before the APCM
- Notice of **Meeting of Parishioners to Elect Wardens** to be posted in each church on/before 12th April (two Sundays before APCM). –**Action Secretary/Wardens**
- Notice of **APCM, Agenda and PCC/Synod Elections** to be posted in each church on/before 12th April (two Sundays before APCM). Accounts to be posted at each Church on or before 15th April.

17. Dates of PCC Meetings for 2009

The PCC resolved to meet as far as possible on the first Monday each month at 7:30 pm at St Paul's excepting for Easter, May Bank Holiday and August.

The scheduled meetings are as follows:-

2 nd Feb;	2 nd Mar;	30 th Mar Approve Accounts for APCM (Wed 22 nd Apr)		
25 th May;	6 th Jul;	7 th Sep;	5 th Oct;	2 nd Nov; 7 th Dec.