

Minutes of Meeting of PCC of Mirfield Team Parish

8th Sept 08, 7:30 pm at St Paul's

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1. Present

Jim Law (Chair), Revd Gill Johnson, Revd Helen Butler, Revd Ann Pollard, Revd Wendy Dalrymple, Michael Hampshire, Christine Breare, Katharine Crossley, Susan Pope, Ruth Edwards, Valerie Warner, David Brooke, Anne Heeley, Jacqueline Turner, Carole Sykes, Mark Pollard, Dianne Watkinson, Rachel Copley, Jane Jaggar, Stephen Butler, Chris Hargrave.

2. Apologies

Barry Hambling, Owen Ryder, Carol Wilkinson, Susan Young, Susan Auckland

3. Minutes

Mark proposed and Chris B seconded a motion to approve the minutes. This was carried with no votes against.

4. Matters Arising

- **Ramp at St John's** – Faculty Petition submitted, but may require Planning permission, Kirklees MBC have been contacted for a ruling.
- **Licences to Administer Elements of Communion.** A request has been sent to the Bishop.

5. Eastthorpe Wrap

To legitimise the operation of the new company, Eastthorpe Wrap Ltd, the following resolution was brought forward from the FAB team. Kath proposed and Dianne seconded a motion that the resolution should be put to the PCC.

“The PCC approves the establishment of the new company Eastthorpe Wrap, Limited by Guarantee, to operate using St Paul's. The Company will be a non-profit making organisation, investing its profits back into the building and enhancing its services to, and interaction with, the local community. The new company, when financially viable, shall meet an appropriate proportion of the costs of maintaining and running the building and the PCC shall be entitled to charge the new company an appropriate rent commensurate with the going market rate. The PCC and its sub-committees shall be adequately represented on the Management Board of the new company. There shall be one member representing the PCC, one representing each of the following; the Clergy, Wardens and the FAB team. The Representatives will serve for a period of three years. The PCC approves the set up of the initial Management Board as follows: Revd Ann Pollard (Director/Clergy); Lisa Cullen (Company Secretary); Jim Law (FAB); a representative of the Wardens; a representative of the PCC; and a representative of the local community. The initial Memorandum of Association of the new company shall be amended by the new Management Board and shall be passed to the PCC for approval.”

This was carried with no votes against.

A call was made for nominations to represent the Wardens and the PCC on the Management Committee of the new company. Michael nominated and Sue P seconded Mark Pollard to represent the Wardens and Chris Breare to represent the PCC. As there were no further nominations and as they both agreed to stand they were both duly appointed.

Eastthorpe Wrap is now up and running and the PCC expresses its appreciation and thanks to Ann Pollard for all her hard work.

6. Architect's Plans for St Paul's

All members of the PCC were familiar with the detailed plans for the restructuring of St Paul's from the Presentations at the recent Open-Weekend. The Architect, Rob Craggs contacted the Archdeacon and had his agreement that this project could proceed in the interregnum. Chris B proposed and Ruth seconded a resolution that, **“the PCC approves the plans to reorganise St Paul's”**. This was carried with no votes against.

7. Report on Warden's Meeting with the Rural Dean, Paul Maybury

The Wardens collectively reported the meeting recently held with Paul Maybury. The following points were noted. Paul indicated that he was very positive and he would support us during the interregnum. We need not rush the Profile, but could take our time and get it right. If the Archdeacon deems not to publish the Profile, we would not be able to advertise it independently. He thought the process would exceed nine months but as we had a strong Clergy Team and a good organisational structure the interregnum should not prove to be too difficult; he left literature to assist us during the interregnum. (This can be found on the Diocesan Website under "Handbook" – "Change Over Process – page 2"). As far as Suspension of the Benefice, this would only occur if and when we received formal written notification of the fact from the Bishop. A new appointee would be licensed initially for 7 years, but in 2010, the appointments of clergy will change significantly as licensing will disappear. Paul suggested that the Parish Profile should contain a five year Development Plan to indicate where we would expect a new appointee to take us. We need to appoint two representatives to vet any new appointee; each would have the right of veto, but would need to discuss their decision with the PCC. Whilst a request was made for three representatives, indications were that this would not be allowed. However, we were one parish and there was consensus that we could proceed as such and would not need to have a representative from each church.

8. Parish Profile

A draft structure for the Parish profile was discussed along with methods to get the content together. Rather than open with a Mission Statement it was felt a Vision Statement was more appropriate and this would be the place where the five year Development Plan would be outlined as suggested by the Rural Dean. The difficult areas of the profile to formulate were

- The Vision Statement
- The Mission and Outreach Profile, and
- Profile of a suitable Appointee

It was suggested that a meeting of Clergy, Wardens with the Lay Chair could address the Vision Statement. A date for the meeting was to be announced. **Action Jim**

The rest of the items were factual and the problem was to get these facts together with supporting photographs. The PCC were asked to let the Secretary have relevant facts as soon as possible so that they could be collated for consideration by a drafting panel.

9. Actions required prior to Peter's Departure

Peter will leave on 15th October. His final service will be a combined Eucharist on Sunday 28th September at 10:30 at St Mary's. The Clergy and Wardens indicated that they had been in discussion with Peter regarding the many items and duties to be handed over. The PCC were assured that this was all in hand.

10. Standing Committee

It was decided that for the time being the Standing Committee would not meet regularly prior to the PCC to simply set the Agenda. It was agreed that anyone wishing to place an item on the Agenda for the PCC should send it to the Secretary. If the resulting Agenda was too long for one meeting, the PCC would decide at the outset of the meeting what should be deferred.

11. Date of Next Meeting

The PCC will meet on Monday 10th November 2008 at 7:30 pm at St Paul's.