

Minutes of Meeting of PCC of Mirfield Team Parish

1st March 10, 7:30 pm at St Paul's

Ref PCC/Minutes/Minutes of PCC 1 March 10

1. Present

Revd Hugh Baker (Chair), Revd Helen Butler, Michael Hampshire, Christine Breare, Susan Young, Ruth Edwards, Mark Pollard, Jane Jaggard, Katharine Crossley, Dianne Watkinson, Chris Hargrave, Barry Hambling, Valerie Warner, David Brooke, Anne Heeley, Carol Wilkinson, Carole Sykes, Jacqueline Turner, Marieke Biddle, Jessica Malay.

2. Apologies

Revd Gill Johnson, Revd Ann Pollard, Revd Wendy Dalrymple, Jim Law, Stephen Butler, Susan Pope, Susan Auckland.

3. Minutes

Chris B proposed and Kath seconded a motion to approve the minutes. This was carried with no votes against.

4. Matters Arising from Minutes

- **Appointment of Parish Giving Officers** – Katharine agreed to represent St Paul's and would join Marieke representing St Mary's and Jessica representing St John's.
- **Pews.** All the pews had been sold with 3 being collected already. One 12 foot pew would be retained in order to use the timber in a disabled ramp for the altar at St Mary's.
- **Gifts for Mara-** Gill took an altar cloth made by Cynthia Shaw, a photograph album showing all three churches, cards, paper plates and a covering letter. The PCC expresses its thanks to Carole and Cynthia Shaw.
- **Further slight damage to the porch window** was reported at St Paul's
- **St John's toilet scheme-** The scheme now favoured was a linear development alongside the north aisle.

5. Correspondence

- The Articles of Inquiry had been received and was due to be completed by 31 May 2010
- The Archdeacon and Diocesan Secretary wished to meet Hugh, the Wardens and Treasurer to see how they might assist MTP in meeting its Parish Share. Hugh agreed to sort out a suitable date. **Action Hugh**
- An email had been received stating that the "Treasures Revealed Festival Week", May 29th to June 6th, would be run by Kirklees Faith Forum. It was agreed that St Mary's would be open most days in the Festival from 2pm to 4pm. The other two churches would be open Wednesday, 2 June, from 9:30am to 4pm. The form giving this information was completed at the end of the meeting by Wardens. **Action Wardens.**
- A cheque for £231.04 had been received following the funeral of Helen McMullan at St John's.
- A Faculty had been issued for a grave space for the Goshawks at St Mary's. This would be stored in the safe at St Mary's. **Action Hugh**

6. Report on Eastthorpe Wrap

A detailed report prepared by Ann P was tabled and précised by Mark. The Management Board, serving for three years, are Revd Ann Pollard (Director/Clergy); Lisa Cullen (Company Secretary); Jim Law (Finance and Business); Warden representative Chris Breare ; PCC representative Mark Pollard; representative of the local community Kathryn Williams (retired); Sandra Roberts (Manager). The Wrap successfully achieved its first OFSTED inspection in early 2009. Numbers have risen, finances have improved and there have been two successful holiday clubs. The Wrap employs two members of staff, Mrs Sandra Roberts as manager and Miss Sam Marritt as assistant, both are qualified to NVQ level 3 (Dip) and level 4 childcare qualifications. The staff is ably supported by volunteers for school runs and emergencies. There are 13 registered children spread over several morning and afternoon sessions. The lowest number at any session is 2 and the highest at any session is 7. The total number of morning sessions in use is 15 and for afternoon sessions is 24. The Wrap now services Hopton, Crowlees and Crossley Fields. Midway through the 2nd year the Management is confident of its future position. The Wrap fulfils all OFSTED and Kirklees requirements and is supported and promoted through Kirklees LEA as a childcare provider. The Wrap was successful in February 2010 in obtaining an LEA grant toward new equipment, to provide a new computer for homework studies as well as indoor and outdoor games.

7. Future use of St Paul's

Hugh circulated a letter to the PCC considering the future use of St Paul's. The current plan for the changes to St Paul's would cost about £250k but there was no clear use in mind that would pay for the running costs of the building. It was felt that an expansion of the Wrap would not fulfil this requirement. There was already a Working Group established to consider the future use of the building, comprising the Business Team for St Paul's but it was appropriate to widen the representation. Jim Law, Rachel Copley and Scott Senogles had volunteered their services and it would be helpful if the Chair of the Mirfield Community Partnership, David Pinder, be seconded. Wide consultation was necessary and Hugh

intended to write to all the members on the Electoral Roll. The Mirfield Community Partnership was already liaising with Ground Works to look at the development of the sunken garden. It would be appropriate to liaise with Darren Smith on the impact of his proposed development of the adjacent site and how this might include changes to the grounds and building. It was also felt that the Chamber of Commerce might be a useful contact.

The Secretary proposed and Barry seconded a resolution that **“the PCC agrees to the formation of a Working Group to look specifically at the future use of the St Paul’s building”**. This was carried with no votes against.

The Group will meet on Monday 22nd March at 7:30pm at St Paul’s

8. Transforming Lives

Hugh requested that the Team representing the Wakefield Ministry Scheme meet to consider outreach and mission. This Team would then look at and consider the Transforming Lives material. **Action Clergy and Wardens**

9. Financial Report

David tabled a financial report for January. This showed an income of £8,064 with a surplus of £3,187. The only contribution for the month to the Parish Share of £95,800 was a standing order for £350. Tax refunds were expected shortly and then an impact could be made on the payment of the Share.

10. Quinquennial Inspections

The Quinquennial Inspections had been conducted at each church and some work had already been done at St Mary’s and St Paul’s. The details of this would be picked up at the next meeting of Warden and Clergy. **Action Wardens and Clergy**

11. Standing Committee

The PCC were reminded of the Minute 6.1 of the inaugural meeting of the PCC on 21 May 07:-

“The PCC accepted the de facto composition comprising 5 Clergy (including Wendy Dalrymple); all 7 Wardens; the Treasurer; the Secretary and the Lay Chair. In total 15 members. However, to reduce the number obliged to attend, it was suggested that one Warden from each church attend; as determined by the Wardens themselves. In addition, it would be normal for just one or two of the Clergy to be present. The function of the Standing Committee will be to determine the Agenda of the PCC meetings and to address important issues where urgency of action was essential. A quorum for making urgent decisions when the PCC cannot meet shall consist of the incumbent or one of the incumbent status clergy (currently Ann & Gill), one Warden from each Church and one of the 3 PCC office holders.”

It was accepted that the role of the Standing Committee to set the PCC Agenda was not an efficient use of members’ time and the PCC accepted that its agenda would be set by the process adopted over the last two years. This process comprised the Secretary sending a draft agenda to all PCC members requesting extra items for inclusion. The full agenda was then circulated prior to the meeting. In the event that the agenda was too full for a given meeting, the PCC would decide which items to defer.

12. Arrangements for and Re-Elections at APCM

A call is made for Annual Reports of all affiliated organisations and to get these to Hugh in good time to enable the production of the MTP Annual Report.

A pack of notices and nomination forms was given to one Warden from each church with a timeline for posting the various items. It is required that the Accounts for 09 be approved by the PCC and duly posted on the notice boards on or before Sunday the 11 April. **A special meeting of the PCC was arranged to approve the accounts on Monday 29th March at 7:0 pm at St Mary’s.**

The following are due for re-election if they wish to stand:-

Wardens - Sue Pope, Ruth Edwards, Kath Crossley, Chris Breare.

PCC – Chris Hargrave, Jane Jaggar, Carole Sykes. All Deanery Synod Reps are elected until 2011.

13. Wendy’s Departure

The arrangements to formally thank Wendy and to wish her well in her new position were considered as follows:-

On Saturday afternoon of 21st May there would be an afternoon buffet tea at Croft House, if possible, otherwise it would be at St Paul’s. On the Sunday a celebration would be held after the service at St John’s on the 22nd May. The detailed arrangements would be picked up at the next meeting of Wardens and Clergy. **Action Wardens and Clergy**

14. Date/s of Next Meeting

The APCM is fixed for Wednesday 21st April 2010 to be held in St Mary’s; the Vestry Meeting to start at 7:0 pm .

On 29th March there is a special meeting at 7:00pm at St Mary’s to approve the accounts.

Dates of next PCC meetings to be held on Monday evenings at 7:30pm in St Paul’s are:-

10th May; 5th July; 6th Sept.; 1st Nov.; 10th Jan. 2011.