

Minutes of Meeting of PCC of Mirfield Team Parish

18th Jan 10, 7:30 pm at St Paul's

Ref PCC/Minutes/Minutes of PCC 18th Jan10

1. Present

Revd Hugh Baker (Chair), Revd Gill Johnson, Revd Helen Butler, Jim Law, Michael Hampshire, Christine Breare, Katharine Crossley, Valerie Warner, David Brooke, Anne Heeley, Jane Jaggar, Chris Hargrave, Jacqueline Turner, Susan Auckland, Carole Sykes, Barry Hambling, Dianne Watkinson, Susan Young, Marieke Biddle, Jessica Malay.

2. Apologies

Revd Ann Pollard, Revd Wendy Dalrymple, Susan Pope, Ruth Edwards, Stephen Butler, Mark Pollard, Carol Wilkinson.

3. Minutes

Barry proposed and Kath seconded a motion to approve the minutes. This was carried with no votes against.

4. Matters Arising from Minutes

- **Insurance Claim** for stolen stone flags -£2,337 has been paid by Ecclesiastical. The Archdeacon had given permission to grass the rear area previously flagged and the PCC approved this action.
- **Appointment of Parish Giving Officers representing St Mary's and St Paul's**- Marieke agreed to represent St Mary's to assist Jessica, but we still require a representative for St Paul's.
- **Pews.** Permission to dispose of the pews has been received and the pews had been removed to the farm of Marieke's father. They were to be offered for sale to the congregation in the News Sheet and the Magazine at a price not less than £50 each with a deadline of 7th February. Anyone interested must arrange transport and liaise with Marieke. The remaining pews would be sold to Thornton Antiques. Stephen agreed to coordinate the activity. **Action Stephen**
- **Gifts for Mara** – Cynthia Shaw had made an Altar Cloth for Mara and it was suggested also that a photograph album be produced for Gill to take on her trip scheduled for 14th February. Carole S agreed to coordinate the album and requested that people let her have suitable photographs in good time. **action Carole S**
- **Licence renewal requests**- Licences have been issued and distributed.
- **St John's Toilets** – Chris B reported that the Kirklees Planning Authority did not approve of any of the schemes submitted as they did not wish for any extension to wrap round any corner of the existing church building. The DAC had also implied that as St John's still had unpaid arrears to past Parish Share, that a faculty for extension would probably not be granted.

5. Correspondence

New regulations for Child Protection via the Independent Safeguarding Authority (ISA) come into force in July 2010. Advice can be sought from Jenny Price, Diocesan Safeguarding Officer, for the new procedures. It was also noted that Helen is fully trained in this area.

6. Scott Senogles – Outreach

The Chair proposed **that Scott Senogles could proceed as a representative of the PCC in his proposed outreach activity**. This was carried with no votes against. Scott should be informed of this decision. **Action Secretary**

7. Financial Report

David tabled a Financial Report to 18 January 10. This showed that we had fallen short of the Parish Share contribution required of £94,668 in 2009 by £18,000. This was a considerable improvement over the performance in 2008, where we fell short by £38,000. The Parish Share for 2010 had been set at £95,800. The deficit in income less expenditure over the year was £6,348.

8. Parish's Charitable Giving

There was considerable debate on this issue, particularly in view of the fact that we had not paid the full Parish Share again this year. It was agreed, however, that the resolution to spend 5% of the giving by envelopes and standing orders would be maintained, but the issue would be addressed again at a later date. Justus Soloman still did not want a contribution this year, but as the PCC had initially supported Matrix it was agreed to split the donation between, Matrix, USPG, and World Vision.

9. Churches Together in Mirfield and District (CTIMD)

The Chair proposed **that the PCC donate £50 to CTIMD as recommended per parish/church**. This was carried with no votes against. This decision could be reported to the AGM of CTIMD to be held on 24th Jan 2010 at St Andrew's Church, Old Bank Road at 4.30pm. **action Stephen**.

It was reported that CTIMD had proposed that 6,000, A4, colour copies of a CTIMD Magazine (10 pp +covers) be produced at a cost of £1500 and distributed in Advent in the same manner as the Christmas Cards were in 2009. This Magazine would cover all services and events over Christmas 2010 in all churches. To offset the anticipated cost of running CTIMD in 2010 (approx £2000), it was proposed that each church hold/support fund raising events specifically for CTIMD. **The PCC accepted this proposal.** A poster was now available for the Concert "The Savoyards Sing Gilbert & Sullivan" at St Paul's to be held Saturday February 6th at 7:15pm. The cost of admission was £7 to pay at the door, with under-12's admitted free.

10. Dewsbury Deanery Reorganisation – for Information

The latest plan approved by the Deanery Synod on 13 October 2009 will be circulated in full to the PCC after the meeting (**action Barry, Secretary**), but the main item in the proposal, which affects the MTP is point 3, reproduced below :-

A Group Ministry created from the parishes of Mirfield Team and Battyeford (plus Ravernsthorpe). 1 2/3rds stipendiary clergy. [saved 1/3rd post, ½ post to be saved before 2013 plus new house for deputy post at Upper Hopton]

11. A New Mandate for Vicar's Charity Accounts

The following three charities listed with their Charity Nos, Eleanor Vause Walker 245340, J Shepley 245343, and Joseph Lidyard (Ledgard)/ Hutton 245341 collectively are administered with a single bank account with Barclays. Currently, Peter still holds the mandated signature. We need to change this mandate to enable Hugh to administer the account and the following resolution was proposed by Jim and seconded by Barry:-

"The new bank mandate to operate the Vicar's Charity Accounts at Barclays Bank shall require a single signature that of Revd Hugh C Baker." This was carried with no votes against. **Action Secretary**

12. Repairs at St Paul's – report

Kath reported that the following repairs were required at St Paul's. Some of these items might be eligible for a claim against insurance.

- Repairs to the roof and fascia boards at a cost of £1,322
- Damaged windows need to be repaired and covered with polycarbonate protection at a cost of £1,480 plus vat.
- The church clock was damaged and would cost approximately £1,500 to repair. A bid form has been obtained to apply for a grant of £1,000 from the Town Council for this item.

13. Date/s of Next Meeting/s-including APCM

The APCM was fixed for Wednesday 21st April 2010 to be held in either the Parish Centre or failing that in St Mary's; the Vestry Meeting to start at 7:0 pm .

Dates of next PCC meetings to be held on Monday evenings at 7:30pm in St Paul's are:-

1st March; 10th May; 5th July; 6th Sept.; 1st Nov.; 10th Jan. 2011.

Notes - Requirements for Meetings to be Quorate

The Minutes of the inaugural meeting of the PCC on 21st May 2007 states the composition of the Standing Committee and its condition to be quorate is as follows:-

6.1 Standing Committee

The PCC accepted the de facto composition comprising 5 Clergy (including Wendy Dalrymple); all 7 Wardens; the Treasurer; the Secretary and the Lay Chair. In total 15 members. However, to reduce the number obliged to attend, it was suggested that one Warden from each church attend; as determined by the Wardens themselves. In addition, it would be normal for just one or two of the Clergy to be present. The function of the Standing Committee will be to determine the Agenda of the PCC meetings and to address important issues where urgency of action was essential. A quorum for making urgent decisions when the PCC cannot meet shall consist of the incumbent or one of the incumbent status clergy (currently Ann & Gill), one Warden from each Church and one of the 3 PCC office holders.

This PCC meeting was silent on the condition for a quorum of the PCC itself and hence the condition is as set out in the Church Representation Rules:-

Appendix II

6 No business shall be transacted at any meeting of the council unless at least one-third of the members are present thereat and no business which is not specified in the agenda shall be transacted at any meeting except by the consent of three-quarters of the members present at the meeting.

The current constitution of the PCC comprises 28 members; hence a quorum consists of 10 members.